

**Anthony Triplett**

**Private Instructor**

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## **In home lesson polices**

### Lesson time:

You are expected to be at lessons on a regular basis. Your monthly payment reserves the requested time slot for lessons. I do my best to respect your time and run on schedule, and I ask for you to do the same.

### Late arrival:

I do my best to be on time for every lesson, but sometimes due to unexpected traffic I may be late. In the event I am late for a lesson I will make up the time at the end of the lesson (only 5-10 min) if possible. For anything more than 10 minutes we will schedule a make-up lesson.

### Payment:

Lesson payments can be made in cash or check and are expected at the beginning of each month. Rates are as follows:

30 Min: \$35

45 Min: \$45

60 Min: \$50

### Cancelations and Schedule changes:

Cancelations will happen from time to time, and because of my schedule I cannot guarantee a make up lesson. If there is a scheduling conflict and you need to change lesson times, I will gladly accommodate if I have an opening. In the event you need to cancel a lesson, 24 hour notice is required to receive a credit. For any cancelations with less than 24 hour notice payment is required. All credits will be applied to the next monthly lesson payment. When canceling a lesson please call or send an e-mail to [anthony@anthonytriplett.com](mailto:anthony@anthonytriplett.com). If you must cancel the day of your lesson a phone call is required. No text message cancelation!

I try to avoid canceling lessons, but in the event I need to cancel I will inform you as soon as possible. I will inform you at the beginning of the month if I have a planned schedule conflict, and it will be deducted from your monthly payment. If there is an unplanned cancellation during the month, a credit will be applied to the next month.

### Phone policy:

The number listed above is my personal phone and I ask that you respect that when using it. I prefer e-mail / phone calls.

### Required materials:

Pencil

Small notebook for weekly assignments

Tuner / metronome (Recommended Korg TM-40)

Assigned music